



STISTED PARISH COUNCIL

Covenbrook Cottages
 Kings Lane
 Stisted
 Braintree
 Essex CM77 8AJ
 ☎ 07877 817276

Chair: Councillor Alan Routledge
 Clerk: Ruth Jubb
stistedparishcouncil@yahoo.co.uk
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Councillors: You are hereby summoned to attend the **Parish Council Meeting** on **Wednesday 4th September 2024 at 7.30pm** in the Montefiore, Stisted for the purpose of transacting the following business.

Ruth Jubb
 Clerk to the Council

Members of the press and public are welcome to attend

AGENDA

ITEM	LEAD	BUSINESS	OUTCOME
24-25/ 65	Chair	APOLOGIES FOR ABSENCE Members are reminded that the LGA1972, s85, states that apologies for absence must be received prior to a meeting.	RESOLUTION
24-25 66	Chair	DECLARATION OF INTERESTS To declare any disclosable pecuniary, or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). All Councillors declare an interest in agenda items related to the Neighbourhood Plan but have dispensation to discuss and vote in respect of matters relating to that Plan.	ACTION
24-25 67	Chair	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST The maximum time allowed for the public to participate at this point in the meeting, as stated in the Stisted Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting 67.1 County & District Councillors i. Cllr. Paul Thorogood - Essex County Council ii. Cllr. Tom Walsh & Cllr. Dennis Abram – Braintree District Council 67.2 Parish Paths / P3 To receive a report from the Footpaths' Officer 67.3 Village Hall Report inc. Stisted Archives To receive a verbal report on the Village Hall and Stisted Archives 67.4 Community Shop – Report To receive verbal report on the community shop	INFORMATION INFORMATION
24-25/ 68	ALL	PREVIOUS MEETING - RESOLUTION: To approve the minutes of the meeting held 14th August 2024.	RESOLUTION
24-25 / 69	Clerk	MEETING ACTIONS REPORT To receive the Report on actions undertaken since last meeting and note outstanding actions.	INFORMATION
24-25 / 70	All	PARISH ELECTIONS – CO-OPTION / Election Progress update with regards to applications	ACTION

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24-25 / 71 .	All	PLANNING MATTERS	
	71.1	Planning Applications To consider all recent applications received from BDC detailed below and any other planning applications submitted and published on the BDC planning portal between the circulation of this agenda and the meeting and to issue comments to BDC <ol style="list-style-type: none"> i. 24/01781/TPOCON Copper Beech – Prune and thin, Recreation Ground To The Rear Of The Only The Street Stisted Essex CM77 8AW Response 16 Sept ii. 24/01706/PLD Application for Certificate of Lawfulness for a proposed development - Proposed shed. Old Post Office, The Street Stisted – information only as no comments iii. The Barn Tumblers Green Stisted Essex CM77 8AZ. Prior approval for the change of use of agricultural building to a dwellinghouse (Class C3), and for associated operational development - Change of use to 1 no. residential dwelling. 23/02875/COUPA Appeal starting 22 August iv. Notification for prior approval for the installation of solar photovoltaics (PV) equipment on the roof ay Village Hall 24/01839/P14JPA. information only as no comments 	ACTION
	71.2	Recent Planning Results <ol style="list-style-type: none"> i. 24/01407/FUL Open sided shelter for mini forest school area. Stisted Church Of England Primary School, The Street Stisted. Withdrawn. ii. 24/00951/ELD Application for a Certificate of Lawfulness for an existing use or development - Erection of building. Great Oaks Rectory Road. Application Granted iii. 24/01106/FUL. Agricultural storage barn. Gulls Meadow. Application Refused iv. 24/00825/HH Clematis Cottage various. Application Granted 01 August 	
24-25 / 72 .	CLERK	FINANCE	INFORMATION & RESOLUTION
	72.1	Bank Reconciliation To receive Bank Reconciliation to 27 August	
	72.2	Payments & Transfers To approve payments as per schedule, including Village Signs	
	72.3 72.4	Budget Update Bank Mandate Changes (add clerk as signatory as well as user, remove 2 users who no longer need access)	
24-25/ 73 .		COMMUNITY, RECREATION & MAINTENANCE	INFO/ACTION
	73.1	Grants <ul style="list-style-type: none"> • Community Gardens, Orchards & Open Spaces funding – close 13 Sept – to consider applying for partial playground fencing and revenue spend for Photographic exhibition. • Community Initiatives Fund (EALC). Consider fencing for playground – 50% fund • Agreement to Apply 	INFO & RESOLUTION
	73.2	Website <ul style="list-style-type: none"> • Go Live Date & Launch for new Website for Parish Council in September. • Redirection from old website • Use of new councillor emails • Archive website 	INFO & ACTION
	73.3	Planning Committee To discuss membership, frequency of meeting, set up and terms of reference etc for a Planning Committee,	INFORMATION & RESOLUTION
	73.4	CANS - To receive written and verbal update on recent activities	INFORMATION
	73.5	Parish Magazine To discuss progress with future of Parish Magazine	INFORMATION

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73 cont	73.6	Village Gate Painting To Discuss actions for cleaning and painting gates	INFO & ACTION
	73.7	Kiosk To Discuss timing of ordering new door	INFO & ACTION
24-25 / 74 .	All	INFORMATION EXCHANGE AND ITEMS FOR NEXT AGENDA <ul style="list-style-type: none"> • Dust Cart October 	INFORMATION
24-25 / 75 .	All	Closed Section for Non Public Business	INFO / Resolution
24-25 / 76	All	NEXT PARISH COUNCIL MEETING The next meeting of the Parish Council will be 2nd October 2024 in the Montefiore at 7.30 p.m. - Items for inclusion on agenda - sent to Parish Clerk by 24/09/24	INFORMATION
24-25 / 77 .	All	CLOSE OF MEETING	