



# STISTED PARISH COUNCIL

Covenbrook Cottages  
Kings Lane  
Stisted  
Braintree  
Essex CM77 8AJ  
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Chair: Councillor Alan Routledge  
Clerk: Ruth Jubb  
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**Councillors:** You are hereby summoned to attend the **Parish Council Meeting** on **Wednesday 3rd July 2024** at **7.30pm** in the **Village Hall, Stisted** for the purpose of transacting the following business.

Ruth Jubb  
Clerk to the Council

Members of the press and public are welcome to attend

## AGENDA

ITEM	LEAD	BUSINESS	OUTCOME
24-25/ 41	Chair	<b>APOLOGIES FOR ABSENCE</b> Members are reminded that the LGA1972, s85, states that apologies for absence must be received prior to a meeting.	RESOLUTION
24-25/42	Chair	<b>DECLARATION OF INTERESTS</b> To declare any disclosable pecuniary, pecuniary, or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). <b>All Councillors declare an interest in agenda items related to the Neighbourhood Plan but have dispensation to discuss and vote in respect of matters relating to that Plan.</b>	ACTION
24-25/43	Chair	<b>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST</b> The maximum time allowed for the public to participate at this point in the meeting, as stated in the Stisted Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. <b>At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.</b> <b>43.1 County &amp; District Councillors</b> i. Cllr. Paul Thorogood - Essex County Council ii. Cllr. Tom Walsh & Cllr. Dennis Abram – Braintree District Council <b>43.2 Parish Paths / P3</b> To receive a report from the Footpaths' Officer <b>43.3 Village Hall Report inc. Stisted Archives</b> To receive a verbal report on the Village Hall and Stisted Archives <b>43.4 Community Shop – Report</b> To receive verbal report on the community shop	INFORMATION  INFORMATION
24-25/ 44	ALL	<b>PREVIOUS MEETING - RESOLUTION:</b> To approve the minutes of the meeting held 5th June 2024.	RESOLUTION
24-25 / 45	Clerk	<b>MEETING ACTIONS REPORT</b> To receive the Report on actions undertaken since last meeting and note outstanding actions. To include Emergency Plan, White Gates, Community Facebook updates	INFORMATION
24-25 / 46	All	<b>PARISH ELECTIONS – CO-OPTION / Election</b> Update as required on applications for Councillor / extension to deadline if no suitable applicants	ACTION

## STISTED PARISH COUNCIL- Agenda July 2024

24-25 / 47	All	<b>PLANNING MATTERS</b>	
	47.1	<b>Planning Applications</b> To consider all recent applications received from BDC detailed below and any other planning applications submitted and published on the BDC planning portal between the circulation of this agenda and the meeting and to issue comments to BDC <ol style="list-style-type: none"> <li>i. The Kings Barn Jenkins Farm Kings Lane Stisted Essex CM77 8AF Erection of Garden Room. 24/01188/HH</li> <li>ii. Gulls Meadow Woodhouse Farm Road Pattiswick Bradwell Essex CM77 8AZ. Retention of Existing Agricultural Storage Barn Ref. No: 24/01106/FUL</li> <li>iii. Braintree Golf Club Kings Lane Stisted Essex CM77 8DD. Various Tree Works. Ref. No: 24/01373/TPOCON</li> <li>iv. Any further applications as notified on the planning portal up to date of meeting may be given early comment</li> </ol>	ACTION
	47.2	<b>Recent Planning Results</b> <ol style="list-style-type: none"> <li>a) Erection of two storey front extension. Herbdell 84 Folly Green FF 24/00940/HH Refused</li> <li>b) Replacement oil tank &amp; fire barrier, Seven Winds 12 The Street FH 24/00879/HH Discussed in May. Permitted</li> <li>c) Willow Tree - Thatched Cottage Water Lane – Pending</li> <li>d) Certificate of Lawfulness Great Oaks Rectory Road – Pending</li> <li>e) Clematis Cottage 76 Madgements Road – Pending</li> <li>f) Glebe House Rectory Road Stisted Essex CM77 8AL 24/00670/HH - Pending</li> </ol>	INFORMATION
24-25 / 48	CLERK	<b>FINANCE</b> <b>48.1 Bank Reconciliation</b> To receive Bank Reconciliation to 24 April <b>48.2 Payments</b> To approve payments as per schedule (Including Street Cleaning transfer for care of glass bottle banks at Village Hall). <b>48.3 Discussion on Financial Regulations with Resolution to Adopt</b>	INFORMATION & RESOLUTION
24-25/ 49		<b>COMMUNITY, RECREATION &amp; MAINTENANCE</b>	INFO/ACTION
	49.1	<b>Playing Field</b> Note annual inspection visit and any progress for equipment / repairs & quotes.	INFO & ACTION
	49.2	<b>Neighbour Hood Plan Update post Consultation</b>	INFO / ACTION
	49.3	<b>Decision on approval to build new Website and email (.gov extension), including storage for Archive images</b>	RESOLUTION
	49.4	<b>S106 – Gym Equipment – Approval for Purchase of 3 Pieces of Equipment and Decision on Siting Prior to Site Visit and Order</b>	RESOLUTION
	49.5	<b>Kiosk Door</b> Agreement to purchase hardwood door frame for fitting, including delivery details. Cost details in support pack	DISCUSSION & RESOLUTION
	49.6	<b>Eastlight Land in Sarcel</b>	DISCUSSION
	49.7	<b>Tree Pruning on Recreation Ground (tree Behind Onley)</b> To discuss and approve any quotations received (at least one to date of agenda)	ACTION / RESOLUTION
	49.8	<b>White Gates – continue from previous month</b>	INFO / ACTION
24-25 / 50		<b>PUBLIC PARTICIPATION SESSION 2</b>	INFORMATION

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24-25 /51	All	<b>INFORMATION EXCHANGE AND ITEMS FOR THE NEXT AGENDA</b> - J S Wright has asked the Council to inform residents that there is no right of way through Willow Plantation - Hedge Maintenance around the Village - a resident has noted overgrown hedges around the village	INFORMATION
24-25 /52	All	<b>NEXT PARISH COUNCIL MEETING</b> The next meeting of the Parish Council will be 4 <sup>th</sup> September 2024 in the Montefiore at 7.30 p.m. - Items for inclusion on agenda - sent to Parish Clerk by 27/08/24	INFORMATION
24-25 /53	All	<b>CLOSE OF MEETING</b>	