



STISTED PARISH COUNCIL

Chair: Councillor Mark Hughes
Clerk: Miss Emily Bamforth-White
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Councillors: You are hereby summoned to attend the **Parish Council Meeting on Wednesday 5th July 2023 at 7:30pm** in the Village Hall for the purpose of transacting the following business.

E. Bamforth-White
Clerk to the Council

Members of the public and press are welcome to attend.

AGENDA

ITEM	LEAD	BUSINESS	OUTCOME
23-24 / 42	Chair	APOLOGIES FOR ABSENCE Members are reminded that the LGA1972, s85, states that apologies for absence must be received prior to a meeting.	RESOLUTION
23-24 / 43	Chair	DECLARATION OF INTERESTS To declare any disclosable pecuniary, pecuniary, or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). <i>All Councillors declare an interest in agenda items related to the Neighbourhood Plan but have dispensation to discuss and vote in respect of matters relating to that Plan.</i>	ACTION
23-24 / 44	Chair	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST The maximum time allowed for the public to participate at this point in the meeting, as stated in the Stisted Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting. 44.1 County & District Councillors i. Cllr. Paul Thorogood - Essex County Council ii. Cllr. Tom Walsh & Cllr. Dennis Abram – Braintree District Council 44.2 Parish Paths / P3 To receive a verbal report from the Footpaths' Officer Robert Powers 44.3 Village Hall Report inc. Stisted Archives To receive a verbal report on the Village Hall and Stisted Archive. 44.4 Climate and Nature for Stisted (CANS) To receive a verbal report from the CANS representative.	INFORMATION INFORMATION
23-24 / 45	ALL	PREVIOUS MEETING RESOLUTION: To approve the minutes of the meeting held 7 th June 2023.	RESOLUTION
23-24 / 46	Clerk	MEETING ACTIONS REPORT To receive the Report on actions undertaken since the last meeting and note actions still outstanding.	INFORMATION
23-24 / 47	All	PARISH ELECTIONS – CO-OPTION To fill the casual vacancies via co-option.	ACTION
23-24 / 48	All	PLANNING MATTERS 48.1 Planning Applications To consider all recent applications received from BDC detailed below and any other planning applications submitted and published on the BDC planning portal between the circulation of this agenda and the meeting. i. 23/01492/TPOCON – All Saints Church - Notice of intent to carry out works to trees in a Conservation Area: - To carry out tree work as specified in the Tree Risk Schedule.	ACTION

	48.2	Planning Results i. None	INFORMATION
23-24 / 49	Clerk	FINANCE 49.1 Bank Reconciliation To receive Bank Reconciliation to end June. 49.2 Payments To approve payments as per schedule. 49.3 Section 106 Funding To update on the application for funding.	INFORMATION
23-24 / 50		COMMUNITY, RECREATION & MAINTENANCE 50.1 Working Group - Neighbourhood Plan To receive an update. 50.2 Working Group - Climate and Nature for Stisted (CANS) To receive an update of the quotes for plant feed. To discuss details for a social information gathering for the village. 50.3 Playing Field BP To note the monthly inspection report. 50.4 Defibrillator To discuss recent check. 50.5 Assets of Community Value HH To receive an update. 50.6 Playing Field Booking Form To discuss the booking form made. 50.7 Internal Auditor To continue the process in appointing a new auditor. 50.8 Salt bag Partnership HH To discuss Salt bag for the village. 50.9 Parish Council Website To discuss the Stisted Website. 50.10 Dog Bins To discuss if it is possible to get new bins or to move previous bins. 50.11 Street Lighting To receive update. 50.12 Rospa Inspection Report To discuss the inspection report. 50.13 Highways (Water Lane) To discuss solutions for the signage. 50.14 Montefiore Institution To update on change for Parish Council Meetings. 50.15 Affordable housing To discuss the potential use to the village. 50.16 Parish Council Phone To discuss the upgrade of the Parish Mobile phone.	INFO/ACTION
23-24 / 51	Chairman	PUBLIC PARTICIPATION SESSION 2	INFORMATION
23-24 / 52	All	INFORMATION EXCHANGE AND ITEMS FOR THE NEXT AGENDA	
23-24 / 53	All	NEXT PARISH COUNCIL MEETING The next meeting of the Parish Council will be held on Wednesday, 6 th September at 7:30p.m. in the Montefiore Institute . Items for inclusion on the agenda to be sent to the Parish Clerk no later than 12 noon on Monday 28 th August 2023.	
	All	CLOSE OF MEETING	