



STISTED PARISH COUNCIL

Chair: Councillor Mark Hughes
 Clerk: Miss Emily Bamforth-White
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Councillors: You are hereby summoned to attend the **Parish Council Meeting** on **Wednesday 7th June 2023** at **7:30pm** in the Village Hall for the purpose of transacting the following business.

E. Bamforth-White

Clerk to the Council
 2nd June 2023

Members of the public and press are welcome to attend.

AGENDA

ITEM	LEAD	BUSINESS	OUTCOME
23-24 / 29	Chair	APOLOGIES FOR ABSENCE Members are reminded that the LGA1972, s85, states that apologies for absence must be received prior to a meeting.	RESOLUTION
23-24 / 30	Chair	DECLARATION OF INTERESTS To declare any disclosable pecuniary, pecuniary, or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). All Councillors declare an interest in agenda items related to the Neighbourhood Plan but have dispensation to discuss and vote in respect of matters relating to that Plan.	ACTION
23-24 / 31	Chair	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST The maximum time allowed for the public to participate at this point in the meeting, as stated in the Stisted Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting. 31.1 County & District Councillors i. Cllr. Paul Thorogood - Essex County Council ii. Cllr. Tom Walsh & Cllr. Dennis Abram – Braintree District Council 31.2 Parish Paths / P3 To receive a verbal report from the Footpaths' Officer Robert Powers 31.3 Village Hall Report inc. Stisted Archives To receive a verbal report on the Village Hall and Stisted Archive. 31.4 Climate and Nature for Stisted (CANS) To receive a verbal report from the CANS representative. 31.5 Village Hall inc. Stisted Archives To receive a verbal report on the Village Hall and Stisted Archive.	INFORMATION INFORMATION
23-24 / 32	ALL	PREVIOUS MEETING RESOLUTION: To approve the minutes of the meeting held 18 th May 2023.	RESOLUTION
23-24 / 33	Clerk	MEETING ACTIONS REPORT To receive the Report on actions undertaken since the last meeting and note actions still outstanding.	INFORMATION
23-24 / 34	All	PARISH ELECTIONS – CO-OPTION To fill the casual vacancies via co-option.	ACTION
23-24 / 35	All	PLANNING MATTERS 35.1 Planning Applications To consider all recent applications received from BDC detailed below and any other planning applications submitted and published on the BDC planning portal between the circulation of this agenda and the meeting.	ACTION

	35.2	i. None Planning Results i. None.	INFORMATION
23-24 / 36	Clerk	FINANCE 36.1 Bank Reconciliation To receive Bank Reconciliation to end May. 36.2 Payments To approve payments as per schedule. 36.3 Accounts for the year ending 31 March 2023 To approve the accounts for the year ending 31 March 2023. 36.4 Section 106 Funding To discuss quotes for potential coronation bench. 36.5 BALC - Subscription To discuss to remain with the subscription to BALC. 36.6 Community Shop To discuss providing financial assistance.	INFORMATION
23-24 / 37	Clerk	ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2022-23 37.1 To receive and note the Annual Internal Audit Report 37.2 To approve the Annual Governance Statement 2022-23 (AGAR Section 1) 37.3 To approve the Accounting Statements 2022-23 (AGAR Section 2) 37.4 To approve the Certificate of Exemption Following approval of above, the Chairman and Clerk of the meeting to sign the relevant sections of the AGAR and set the commencement date for the exercise of public rights.	RESOLUTION
23-24 / 38		COMMUNITY, RECREATION & MAINTENANCE 38.1 Sub-Committee - Neighbourhood Plan To receive an update. 38.2 Working Group - Climate and Nature for Stisted (CANS) To formally agree to not use glyphosate and to seek an alternative to improve biodiversity. To discuss the purchase/installation of a village compost store. 38.3 Playing Field To note the monthly inspection report. 38.4 Assets of Community Value Update. 38.5 Tree Guards To arrange working party to collect/remove tree guards from the village. 38.6 Grass Cutting To discuss quotes received by JPB landscapes for the removal of grass cuttings. 38.7 Internal Auditor To start the process in appointing a new auditor. 37.8 Montefiore To discuss return for Parish Council meetings 37.9 Dust Cart To discuss the use of the dust cart	INFO/ACTION
23-24 / 38	Chairman	PUBLIC PARTICIPATION SESSION 2	INFORMATION
23-24 / 39	All	INFORMATION EXCHANGE AND ITEMS FOR THE NEXT AGENDA	
23-24 / 40	All	NEXT PARISH COUNCIL MEETING The next meeting of the Parish Council will be held on Wednesday, 5 th July at 7:30p.m. in the Village Hall. Items for inclusion on the agenda to be sent to the Parish Clerk no later than 12 noon on Monday 26 th June 2023.	
	All	CLOSE OF MEETING	