



STISTED PARISH COUNCIL

Chairman: Councillor David Burge
 Parish Clerk: Mrs Melanie Whiteside
stistedparishcouncil@yahoo.co.uk
www.stisted-pc.co.uk

19 Elm Walk
 Rayne
 Braintree
 Essex CM77 6ES
 ☎ 07877 817276

Councillors: You are hereby summoned to attend the **Parish Council Meeting** on **Wednesday 1st March 2023** at **7:30pm** in the Village Hall for the purpose of transacting the following business.

M. Whiteside

Clerk to the Council
24th February 2023

Members of the public and press are welcome to attend.

AGENDA

ITEM	LEAD	BUSINESS	OUTCOME
22-23 / 136	Chair	APOLOGIES FOR ABSENCE Members are reminded that the LGA1972, s85, states that apologies for absence must be received prior to a meeting.	RESOLUTION
22-23 / 137	Chair	DECLARATION OF INTERESTS To declare any disclosable pecuniary, pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). <i>All Councillors declare an interest in agenda items related to the Neighbourhood Plan, but have dispensation to discuss and vote in respect of matters relating to that Plan.</i>	ACTION
22-23 / 138	Chair	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST The maximum time allowed for the public to participate at this point in the meeting, as stated in the Stisted Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. <i>At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.</i>	INFORMATION
	138.1	County & District Councillors i. Cllr. Paul Thorogood - Essex County Council ii. Cllr. Tom Walsh & Cllr. Dennis Abram - Braintree District Council	INFORMATION
	138.2	Parish Paths / P3 To receive a verbal report from Footpaths' Officer Robert Powers	INFORMATION
	138.3	Village Hall Report inc. Stisted Archives To receive a verbal report from the Village Hall Representative	INFORMATION
22-23 / 139	All	PREVIOUS MEETING RESOLUTION: To approve the minutes of the Parish Council meeting held on 1 st February 2023.	RESOLUTION
22-23 / 140	Clerk	MEETING ACTIONS REPORT & PROJECTS LIST UPDATE To receive the Report on actions undertaken since the last meeting and note actions still outstanding, together with an update of Projects.	INFORMATION
22-23 / 141	All	PARISH ELECTIONS PROCESS To start discussion on election process, deadlines and advertising.	INFORMATION

22-23 / 142	<p style="text-align: center;">All</p> <p>142.1</p> <p>142.2</p> <p>142.3 DB/MH</p>	<p>PLANNING MATTERS</p> <p>Planning Applications To consider all recent applications received from BDC detailed below and any other planning applications submitted and published on the BDC planning portal between the circulation of this agenda and the meeting.</p> <ul style="list-style-type: none"> i. 23/00034/FUL - Great Oaks Rectory Road - Retrospective application for conversion of existing buildings to form 1No. 3-bedroom dwelling together with basement extension, 1No. outbuilding, associated improvements/alterations including attached annexe accommodation and other associated development. ii. 23/00357/FUL - Solar Farm At Kentishes Farm Kentish Farm Road - Retention of security cameras. <p>Planning Results</p> <ul style="list-style-type: none"> i. 23/00057/DAC – Gleneagles Rectory Road – Application for approval of details as reserved by condition 11 of approved application 22/00764/VAR. GRANTED. <p>Gladwish Land Update - Illegal signage on Highway.</p>	<p style="text-align: center;">ACTION</p> <p style="text-align: center;">INFORMATION</p>
22-23 / 143	<p style="text-align: center;">Clerk</p> <p>143.1</p> <p>143.2</p> <p>143.3</p> <p>143.4</p>	<p>FINANCE</p> <p>Bank Reconciliation To receive Bank Reconciliation to end January.</p> <p>Payments To approve payments as per schedule.</p> <p>Year End – Transfer of Funds To discuss/approve transfer of funds prior to year end.</p> <ul style="list-style-type: none"> i. From Current to Savings account ii. From General Reserves into the Earmarked Reserve “Projects” for the 23-24 financial year. <p>Street Lights - LEDs To discuss quotations received, approve contractor and agree to submit application to BDC to release S106 funding for this scheme.</p>	<p style="text-align: center;">INFORMATION</p> <p style="text-align: center;">ACTION</p> <p style="text-align: center;">ACTION</p> <p style="text-align: center;">ACTION</p>
22-23 / 144	<p>144.1 DW</p> <p>144.2 HR</p> <p>144.3 DW</p> <p>144.4 PF</p> <p>144.5 DW</p> <p>144.6 HR/MH</p> <p>144.7 MH</p> <p>144.8 MH</p> <p>144.9 MH</p>	<p>COMMUNITY, RECREATION & MAINTENANCE</p> <p>Sub-Committee - Neighbourhood Plan To receive an update from Cllr Willingham (Lead Councillor) and formally agree motion to support the 20's Plenty for Essex Campaign.</p> <p>Working Group - Climate and Nature for Stisted (CANS) To receive an update from Cllr Remfry (Lead Councillor) and formally agree to sign up for Essex Wildlife Trust “Wilder Towns, Wilder Villages” project.</p> <p>Working Group – Parking To receive an update from Cllr Willingham (Lead Councillor)</p> <p>Playing Field To note the monthly inspection report.</p> <p>Assets of Community Value Update</p> <p>Village Shop To look at ways to assist the shop.</p> <p>Tree Guards</p> <p>Village Green Bollards To set up dates for working parties to install bollards.</p> <p>Parish Council Records To discuss/agree timeframe for the storage of historical records.</p>	<p style="text-align: center;">INFO/ACTION</p>
22-23 / 145	<p style="text-align: center;">Chairman</p>	<p>PUBLIC PARTICIPATION SESSION 2</p>	<p style="text-align: center;">INFORMATION</p>
22-23 / 146	<p style="text-align: center;">All</p>	<p>INFORMATION EXCHANGE AND ITEMS FOR THE NEXT AGENDA</p>	

22-23 / 147	All	NEXT PARISH COUNCIL MEETING The next meeting of the Parish Council will be held on Wednesday, 1 st March 2023 at 7:30p.m. in the Village Hall. Agenda items to be sent to the Parish Clerk no later than 12 noon on Friday, 17 th February 2023.	
22-23 / 148	All	MOTION TO EXCLUDE THE PUBLIC & PRESS Motion: Members of the public will be requested to leave the meeting to allow Councillors to discuss matters related to employment.	
22-23 / 149	All	EMPLOYMENT MATTERS To discuss/agree issues relating to employment.	
22-23 / 150	All	CLOSE OF MEETING	