



STISTED PARISH COUNCIL

Chairman: Councillor David Burge
 Parish Clerk: Mrs Melanie Whiteside
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Councillors: You are hereby summoned to attend the **Parish Council Meeting** on **Wednesday 4th January 2023 at 7:30pm** in the Village Hall for the purpose of transacting the following business.

M. Whiteside

Clerk to the Council
29th December 2022

Members of the public and press are welcome to attend.

AGENDA

ITEM	LEAD	BUSINESS	OUTCOME
22-23 / 107	Chair	APOLOGIES FOR ABSENCE Members are reminded that the LGA1972, s85, states that apologies for absence must be received prior to a meeting.	RESOLUTION
22-23 / 108	Chair	DECLARATION OF INTERESTS To declare any disclosable pecuniary, pecuniary or non-pecuniary interests relating to items on the agenda and having taken appropriate advice (where necessary). <i>All Councillors declare an interest in agenda items related to the Neighbourhood Plan, but have dispensation to discuss and vote in respect of matters relating to that Plan.</i>	ACTION
22-23 / 109	Chair	COUNCILLOR VACANCY To note the resignation of Cllr Neil Denley and actions taken to process the vacancy.	
22-23 / 110	Chair	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST The maximum time allowed for the public to participate at this point in the meeting, as stated in the Stisted Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. <i>At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.</i>	INFORMATION
	110.1	County & District Councillors i. Cllr. Paul Thorogood - Essex County Council ii. Cllr. Tom Walsh & Cllr. Dennis Abram - Braintree District Council	INFORMATION
	110.2	Parish Paths / P3 To receive a verbal report from Footpaths' Officer Robert Powers	INFORMATION
	110.3	Village Hall Report inc. Stisted Archives To receive a verbal report from the Village Hall Representative	INFORMATION
22-23 / 111	All	PREVIOUS MEETING RESOLUTION: To approve the minutes of the Parish Council meeting held on 7 th December 2022.	RESOLUTION
22-23 / 112	Clerk	MEETING ACTIONS REPORT & PROJECTS LIST UPDATE To receive the Report on actions undertaken since the last meeting and note actions still outstanding, together with an update of Projects.	INFORMATION

22-23 / 113	All	PLANNING MATTERS	
	113.1	Planning Applications To consider all recent applications received from BDC detailed below and any other planning applications submitted and published on the BDC planning portal between the circulation of this agenda and the meeting. i. None at time of agenda publication.	ACTION
	113.2	Planning Results i. 22/01836/FUL – Land Opp 1-4 Jenkins Farm Cottages, Kings Lane – Erection of a 2 bedroomed single-storey Agricultural Workers Dwelling. REFUSED.	INFORMATION
	113.3 HR	Planning Applications - Carbon Sustainability To consider requesting carbon sustainable measures and renewable energy as a standard on all planning applications.	ACTION
22-23 / 114	Clerk	FINANCE	
	114.1	Bank Reconciliation To receive Bank Reconciliation to end December.	INFORMATION
	114.2	Budget Review To receive 2022/23 Budget Review to end December.	INFORMATION
	114.3	Payments To approve payments as per schedule.	ACTION
	114.4	2023/2024 Budget To approve the 2022-23 budget and precept figures.	ACTION
	114.5	Changes to Bank Signatories To agree to update current bank signatories.	ACTION
22-23 / 115		COMMUNITY	INFO/ACTION
	115.1 DW	Sub-Committee - Neighbourhood Plan To receive an update from Cllr Willingham (Lead Councillor)	
	115.2 HR	Working Group - Climate and Nature for Stisted (CANS) To receive an update from Cllr Remfry (Lead Councillor)	
	115.3 DW	Working Group – Parking To receive an update from Cllr Willingham (Lead Councillor)	
	115.4 All	Grass Cutting Specification To update as necessary prior to new cutting season.	
	115.5 HW	Volume of Traffic through the Village To discuss the increasing number of vehicles driving through the village.	
22-23 / 116		RECREATION & MAINTENANCE	INFO/ACTION
	116.1 PF	Playing Field To note the monthly inspection report, including recent completion of play equipment painting.	
22-23 / 117	Chairman	PUBLIC PARTICIPATION SESSION 2	INFORMATION
22-23 / 118	All	INFORMATION EXCHANGE AND ITEMS FOR THE NEXT AGENDA	
22-23 / 119	All	MEETING DATES 2023-2024 To confirm 2023-2024 schedule of meetings – first Wednesday of each month with the exception of May (due to elections),	
22-23 / 120	All	NEXT PARISH COUNCIL MEETING The next meeting of the Parish Council will be held on Wednesday, 1 st February 2023 at 7:30p.m. in the Village Hall. Agenda items to be sent to the Parish Clerk no later than 12 noon on Friday, 20 th January 2023.	
22-23 / 121	All	CLOSE OF MEETING	